**How To… Writing Assignment** Name:

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|  | **Excelling** | **Meeting** | **Beginning to**  **Meet** | **Needs Work** |
| **Organization:**  \**beginning* (introduction to “how to topic”)  \**middle (the steps in logical sequence*)  \**end* (conclusion which restates topic) | -has an fascinating beginning topic sentence  -logical sequence of steps from beginning to end  -a reader could follow and visualize each step in order (3-5)  -exceptional conclusion by restating or summarizing the topic | -has an interesting topic sentence  -beginning works well in establishing one or two steps in order to perform the “how to”  -there is some transition from one idea to the next  -has logical sequence of events  -has a conclusion or ending sentence | -topic sentence restates the title  -beginning doesn’t use an introduction  -there isn’t much development to transition to how the steps happen in order  -vague detail or organization of ideas  -has a brief middle or build up to some ideas  -has a brief ending | Writing lacks an appropriate:  \*beginning: no topic sentence or a weak one  \*middle (support or build up)  \*lacks an ending  -connections between ideas are confusing  -ordering or sequencing not apparent |
| **Supporting Details**  **Connections & transitions** | -connections between events, ideas, and the procedure in building the how to…  -details are comical, exaggerated and also creative.  -has 4 or more examples that are specific and relevant in supporting the topic.  -excellent explanations are given that show how each step or point builds an exemplary how to... | -connections between events, ideas, and the “how to” steps are interesting.  -has 2-3 strong examples that are specific and relevant in supporting the topic.  - explanations are given to support a desired way to follow the “how to”….in a clear and entertaining way. | -connections between events, ideas, and the “how to” are sometimes hard to figure out.  -needs more detail or better transitions  - one of the examples is relevant and briefly outlines a procedure of what to do. | -The explanation seems very disconnected and it is very difficult to figure out the meaning of the procedure to complete the “how to” steps  -the “how to” is silly, unrealistic and too over the top  -there isn’t an explanation or elaborate details to the examples used |
| **Vocabulary & Sentence Structure** | -has a variety of rich vocabulary words, transition words and complex sentence structures  -has a variety of creative and interesting sentence beginnings  -all sentences start differently and work with the flow of writing | -most sentences start differently  -most sentences have variation in length  and structure  -uses a variety of vocabulary words creatively to explain ideas further  -sentences flow fairly naturally | -has some variation in sentence structure  and length  -uses a lot of simple sentences  -repeats words using many of the same or simple every day words  -has some variation in sentence beginnings  -is beginning to use other sentence types | -has no variety in  sentence structure or  length  -has no variation in sentence beginnings  -has no flow in sentences  - limited range of words  -not all sentences are correct or are incomplete sentences |
| **Language Conventions & Mechanics** | -All sentences make sense.  -No errors in indenting, paragraph structure, spelling, grammar, punctuation, and capitalization | There are only one or two errors in in indenting, paragraph structure, spelling, grammar, punctuation, and capitalization.  -Writing makes sense. | There are three to five errors in: indenting, paragraph structure, spelling, grammar, punctuation, and capitalization.  -Most writing makes sense | There are many errors in: indenting, paragraph structure, spelling, grammar, punctuation, and capitalization.  -Sometimes writing doesn’t make sense |
| **Aesthetics** | -The illustration is exceptionally illustrated, attractive in terms of colouring  -exceptionally attractive printing  -consistent adequate spacing | -The illustration is attractive in terms of colour  -printing is neat and legible  -there is adequate spacing between words | -the illustration was quickly illustrated and coloured  -printing is somewhat legible and sort of neat  -spacing at times is challenging | -illustration is not coloured, or is messy, or has doodles on it  -printing is not legible or neat  -needs better spacing |

Student assessment

Teacher assessment