**How To… Writing Assignment** Name:

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|  | **Excelling** | **Meeting** | **Beginning to**  **Meet** | **Needs Work** |
| **Organization:**\**beginning* (introduction to “how to topic”)\**middle (the steps in logical sequence*)\**end* (conclusion which restates topic) | -has an fascinating beginning topic sentence -logical sequence of steps from beginning to end-a reader could follow and visualize each step in order (3-5)-exceptional conclusion by restating or summarizing the topic | -has an interesting topic sentence-beginning works well in establishing one or two steps in order to perform the “how to”-there is some transition from one idea to the next-has logical sequence of events -has a conclusion or ending sentence  | -topic sentence restates the title -beginning doesn’t use an introduction -there isn’t much development to transition to how the steps happen in order-vague detail or organization of ideas-has a brief middle or build up to some ideas-has a brief ending  | Writing lacks an appropriate:\*beginning: no topic sentence or a weak one\*middle (support or build up)\*lacks an ending-connections between ideas are confusing-ordering or sequencing not apparent |
| **Supporting Details****Connections & transitions** | -connections between events, ideas, and the procedure in building the how to…-details are comical, exaggerated and also creative.-has 4 or more examples that are specific and relevant in supporting the topic.-excellent explanations are given that show how each step or point builds an exemplary how to... | -connections between events, ideas, and the “how to” steps are interesting.-has 2-3 strong examples that are specific and relevant in supporting the topic.- explanations are given to support a desired way to follow the “how to”….in a clear and entertaining way. | -connections between events, ideas, and the “how to” are sometimes hard to figure out.-needs more detail or better transitions - one of the examples is relevant and briefly outlines a procedure of what to do. | -The explanation seems very disconnected and it is very difficult to figure out the meaning of the procedure to complete the “how to” steps-the “how to” is silly, unrealistic and too over the top-there isn’t an explanation or elaborate details to the examples used  |
| **Vocabulary & Sentence Structure** | -has a variety of rich vocabulary words, transition words and complex sentence structures -has a variety of creative and interesting sentence beginnings -all sentences start differently and work with the flow of writing | -most sentences start differently -most sentences have variation in lengthand structure-uses a variety of vocabulary words creatively to explain ideas further-sentences flow fairly naturally | -has some variation in sentence structureand length-uses a lot of simple sentences-repeats words using many of the same or simple every day words-has some variation in sentence beginnings-is beginning to use other sentence types | -has no variety insentence structure or length-has no variation in sentence beginnings-has no flow in sentences- limited range of words-not all sentences are correct or are incomplete sentences |
| **Language Conventions & Mechanics** | -All sentences make sense. -No errors in indenting, paragraph structure, spelling, grammar, punctuation, and capitalization | There are only one or two errors in in indenting, paragraph structure, spelling, grammar, punctuation, and capitalization. -Writing makes sense. | There are three to five errors in: indenting, paragraph structure, spelling, grammar, punctuation, and capitalization.-Most writing makes sense | There are many errors in: indenting, paragraph structure, spelling, grammar, punctuation, and capitalization.-Sometimes writing doesn’t make sense |
| **Aesthetics** | -The illustration is exceptionally illustrated, attractive in terms of colouring -exceptionally attractive printing -consistent adequate spacing  | -The illustration is attractive in terms of colour-printing is neat and legible -there is adequate spacing between words | -the illustration was quickly illustrated and coloured-printing is somewhat legible and sort of neat-spacing at times is challenging | -illustration is not coloured, or is messy, or has doodles on it-printing is not legible or neat-needs better spacing |

 Student assessment

 Teacher assessment